



DRAFT

**MINUTES
ORDINARY MEETING OF COUNCIL**

held on

WEDNESDAY, 14 OCTOBER 2020

PRESENT

Councillors Craig Davies (Mayor and Chair), Dawn Collins (Deputy Mayor), James Craft, Mark Munro, Colin Hamilton, Les Lambert, Lyn Jablonski, Rob McCutcheon and; Mrs Jane Redden (General Manager); Mr André Pretorius (Director Infrastructure & Engineering Services); Mr Phil Johnston (Director Community & Economic Development), Mr John Sevil (Director Finance & Corporate Strategy), Mrs Marion Truscott (Director Governance) and Ms Carlyne Marchant (Minute Taker).

WELCOME

The Chair welcomed those present and declared the meeting open at 5.31pm.

PRAYER

The Lord's Prayer was taken by those present.

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement to Country was made by Cr Davies.

APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

Nil

CONFIRMATION OF MINUTES

RESOLVED Crs Collins/Craft that the Minutes of the Ordinary Meeting held on 9 September 2020 be adopted.

2020/228

DISCLOSURES OF INTERESTS

Nil

MAYORAL MINUTE

1. MAYORAL DIARY

RESOLVED Crs Lambert/Jablonski that the information be noted.

2020/229

2. DEPUTY MAYORAL DIARY

RESOLVED Crs Collins/Jablonski that the information be noted.

2020/230

3. DELEGATE'S REPORT – TRANGIE ACTION GROUP

RESOLVED Crs Hamilton/Munro that the information be noted.

2020/231

REPORTS OF COMMITTEES

1. REPORT OF NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE

RESOLVED Crs Collins/Lambert that the recommendations from the minutes of the Narromine Showground and Racecourse Advisory Committee held 20 August 2020 be adopted.

2020/232

REPORTS TO COUNCIL - GENERAL MANAGER

1. DISCLOSURES OF PECUNIARY INTERESTS AND OTHER MATTERS RETURN

RESOLVED Crs Collins/Munro that the information be noted.

2020/233

2. OFFICE CLOSURE

RESOLVED Crs Lambert/Collins that Council's Customer Service and Payments Centre and Council Chambers close Tuesday 5.00 pm 22 December 2020 and reopen Wednesday 8.30 am 6 January 2021.

2020/234

3. LEASE OF LOT 21 DP 1077239

RESOLVED Crs Lambert/Munro that Lot 21 DP 1077239 be leased for grazing purposes for a 3-year period at a rental of \$557.70 per annum (GST inclusive) with annual CPI increments to be applied thereafter.

2020/235

4. INCIDENT MANAGEMENT POLICY AND PROCEDURES

RESOLVED Crs Lambert/Collins that the revised Incident Management Policy and procedures be adopted.

2020/236

5. OVERGROWN AND UNTIDY PROPERTY POLICY

RESOLVED Crs Collins/Craft the attached Draft Overgrown and Untidy Property Policy be placed on public exhibition for a period of 28 days, allowing 42 days for public submissions to be made to Council.

2020/237

6. LEASE FEE – LOT 123 DERRIBONG STREET, NARROMINE

RESOLVED Crs Lambert/Munro that the rental for the lease of Lot 123 Derribong Street, Narromine be \$224.83 per month (inclusive of GST) commencing 10 September 2020 with the annual CPI increments to be applied after the first 12-month period

2020/238

7. CONTAMINATED LAND POLICY

RESOLVED Crs Collins/Lambert Council adopt the revised Contaminated Land Policy as attached to the report.

2020/239

REPORTS TO COUNCIL - FINANCE & CORPORATE STRATEGY

1. INVESTMENT REPORT AS AT 30 SEPTEMBER 2020

RESOLVED Crs Craft/Munro that:

1. the report regarding Council's Investment Portfolio be received and noted;
2. the certification of the Responsible Accounting Officer is noted and the report adopted.

2020/240

REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT

1. NAMING OF ROAD SKYPARK

RESOLVED Crs Craft/Collins the information be noted and that Narromine Shire Council continue to formalise the name of the additional road at the Skypark as Kingsford Smith Place.

2020/241

2. DEVELOPMENT APPROVALS

RESOLVED Crs Lambert/Jablonski that the information be noted.

2020/242

REPORTS TO COUNCIL - INFRASTRUCTURE & ENGINEERING SERVICES

1. WORKS REPORT

RESOLVED Crs Lambert/Collins that the information be noted.

2020/243

1. RIVERSIDE PRECINCT CONCEPT PLAN

RESOLVED Crs Collins/Lambert that Council adopt the Riverside Precinct Concept Plan.

2020/244

Item from the Mayor:

1. GENERAL MANAGER'S PERFORMANCE REVIEW FOR PERIOD ENDING 30 JUNE 2020

Item from the General Manager

2. REMOVAL OF DAMAGED RESIDENCE

RESOLVED Crs Collins/Jablonski that Council moves into Closed Meeting under sections 10A(2)(a) and 10A(2)(b) of the Local Government Act 1993 to consider these items because they contain information of a personnel nature and personal hardship and are therefore not in the public interest to disclose.

2020/245

There were no members of the public in attendance.

OPEN COUNCIL

Resolutions from the Closed Meeting

1. GENERAL MANAGER'S PERFORMANCE REVIEW FOR PERIOD ENDING 30 JUNE 2020

RESOLVED Crs Munro/Craft that:

1. That it be noted in the opinion of the Performance Review Committee, the General Manager, Jane Redden is performing at a high level, and satisfies the "better than satisfactory standard" for a performance increase under Clause 8.3 of the General Manager's contract of employment.
2. That arising from the review of performance the Council adopt the recommendation of the Performance Review Committee that based on the assessed better than satisfactory standard of performance exhibited by Jane Redden in the role of General Manager over the period to 30 June 2020 a performance increase of 1.5% under Clause 8.3 of the General Manager's contract of employment be awarded and the increase take effect from 1 July 2020.

2020/246

1. REMOVAL OF DAMAGED RESIDENCE

RESOLVED Crs Lambert/Munro that Council:

1. Gives effect to the terms of the order itself, including carrying out the work required.
2. Allocate the balance of funds from the Waste Fund.
3. Recover the costs of the work required from the property owner.

2020/247

There being no further business the meeting closed at 6.28pm.

The Minutes (pages 1 to 5) were confirmed at a meeting held on the day of _____ 2020, and are a full and accurate record of proceedings of the meeting held on 14 October 2020.

Chair